

**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,  
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS  
MINUTES  
June 9, 2004**

- PRESENT:** Crystal Berg (joined meeting at 9:40a.m.), Jennifer Borup, George Kamps (joined meeting at 9:40a.m.), Ada Williams-Parr, and Mary Jo Walsh
- EXCUSED:** None
- STAFF PRESENT:** Kimberly Nania, Director of Health Services, John Schweitzer, Legal Counsel; Gina York, Bureau Assistant; Division of Enforcement and other Staff
- GUESTS:** Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI; William Heiss, UW-Madison; Richard Salem, UW-Whitewater; Cornelia Gordon-Hempe, Self; Carol Thomas, WMHI; Vince Ritacca, DHFS/BMHSAS; Mark Hale, DHFS

**CALL TO ORDER**

Ada Williams-Parr, Vice Chair, called the meeting to order at 9:20am. George Kamps and Crystal Berg will join the meeting once screening is completed. The Section welcomed Mary Jo Walsh to the meeting. The meeting was turned over to Chair George Kamps upon his arrival at 9:49 a.m. There was a quorum of five members present at today's meeting.

**AGENDA**

**Addendum to the Agenda:**

- Open Session and Closed Session, Stipulations After Mailing of the Agenda: Add John D. Griffin, LCSW
- Open Session: Item B. – Add AODA Rules Hearing and Comments
- Open Session: Correspondence and Inquiries Received by Legal Counsel- Add Request for Waiver of CE Requirements
- Combine with Item G. – Establish Requirements for Minimum Training Certificate Internship Hours Wants to Consider 300-400 hours.

**MOTION:** Jennifer Borup moved, seconded by Mary Jo Walsh, to approve the agenda as amended. Motion carried unanimously.

## MINUTES OF APRIL 21, 2004

### **Amendments to the Minutes:**

None.

**MOTION:** Jennifer Borup moved, seconded by Mary Jo Walsh, to approve the minutes of April 21, 2004 as written. Motion carried unanimously.

### **PRESENTATION OF PROPOSED STIPULATIONS**

Jack Zwieg presented two stipulations regarding Patricia J. Skibinsk, CSW and John D. Griffin, LCSW, before the Section at today's meeting.

### **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES, ADMINISTRATIVE RULES, PRESS RELEASES AND AODA RULES HEARING COMMENTS**

John Schweitzer reviewed the report with the Section and provided status information on each ending legislation. Attorney Schweitzer also provided a brief update and comments from the AODA rule hearing held on 6/9/04. Mr. Schweitzer shared that the Secretary would like to have this language moved forward through the rule process.

### **ADMINISTRATIVE REPORT**

Kimberly Nania, Director of Health Services, informed the Board that John Schweitzer, Legal Counsel, for the health services boards will be leaving to take another position in the Department with the Division of Enforcement (DOE). The Section is saddened by the announcement and shared their gratitude with Attorney Schweitzer at today's meeting. The Section would like him to continue as their legal counsel and took the following action.

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to send a letter recommending to Secretary Strong-Hill the importance of keeping John Schweitzer as the Section's legal counsel. Motion carried unanimously.

George Kamps will prepare and send the letter on behalf of the Section following today's Section meeting.

## **RULE CHANGE REGARDING FOREIGN DEGREES**

Informational only. John Schweitzer, Legal Counsel, provided a copy of the new rule regarding foreign degrees and informed the Section that the effective date of this rule would be July 1, 2004.

## **REVISED DRAFT LANGUAGE FOR SUPERVISED CLINICAL FIELD TRAINING**

John Schweitzer, Legal Counsel, reviewed the revised draft language for supervised clinical field training. The Section made additional recommendations to the draft language and Attorney Schweitzer will make changes as indicated at today's meeting. The Section requested to have this topic placed on a future Section meeting agenda for further discussion.

## **QUESTION REGARDING STAGES OF LIFE TO BE COVERED IN COURSES**

The Section discussed this topic and took the following action.

**MOTION:** Jennifer Borup moved, seconded by Ada Williams-Parr, that we define that the human behavior in the social environment course requirement for the training certificate, material must cover the full life span. Motion carried unanimously.

## **PRACTICE QUESTION: WHETHER BASIC LEVEL SOCIAL WORK BE ABLE TO TREAT SUBSTANCE DEPENDENCY**

The Section discussed and this practice question with John Schweitzer, Legal Counsel at today's meeting. The Section shared that the basic level of social workers can do this if it is not outside of their expertise and they must be qualified.

## **CE WAIVER REQUEST REGARDING JOYCE SANDRY, MSW**

The Section reviewed and discussed the request from Joyce Sandry regarding a CE waiver and took the following action.

**MOTION:** Jennifer Borup moved, seconded by Mary Jo Walsh, to deny the request of Joyce Sandry for a CE exemption and the department will include in the denial notification alternative ways that she can get her additional CE credits. Motion carried unanimously.

John Schweitzer, Legal Counsel, will send a letter to Joyce Sandry informing her of the options and alternative ways to acquire CE credits to meet the requirements.

**ESTABLISH REQUIREMENTS FOR MINIMUM TRAINING CERTIFICATE  
INTERNSHIP HOURS WANTS TO CONSIDER 300-400 HRS.**

This agenda topic/item was combined with topic/item “Correspondence from UW-Platteville Regarding the Number of Internship Hours Required for Social Work Training Certificate” as an amendment to this meetings agenda.

This topic was discussed in detail by the Section at today’s meeting. Dr. Richard Salem, UW-Whitewater, shared with the Section his concerns and to have the hours required to be 300 hrs. Cornelia Gordon-Hemp, informed the Section that she is involved in the SW exam writing and there are internship experience questions that are on the exam and therefore the amount of hours for internships are important so individuals can answer such questions. After a lengthy discussion, the Section took the following action.

**MOTION:** Jennifer Borup moved, seconded by Ada Williams-Parr, to set 400 hours as the minimum requirement for the training certificate internship hours. Motion carried unanimously.

**CORRESPONDENCE FROM UW-PLATTEVILLE REGARDING THE NUMBER  
OF INTERNSHIP HOURS REQUIRED FOR SOCIAL WORK  
TRAINING CERTIFICATE**

Please refer to the portion of the minutes regarding the topic titled “Establish Requirements for Minimum Training Certificate Internship Hours: Wants to Consider 300-400 hrs”.

**PERSONAL APPEARANCE, APPLICATION REVIEW REGARDING  
DAVID SIMONSMIEIER**

There was a personal appearance held at 11:08 a.m. regarding David Simonsmeier. This will be deliberated on in closed session later in today’s meeting.

**HEARING ON DENIAL OF APPLICATION REGARDING  
ALISA KELLY-MARTINA**

This was removed from the June 9, 2004 meeting agenda. Jan Neitzel, Credentialing notified the applicant that her appearance was not required at today’s meeting as her application was dealt with at the application review session held on June 8, 2004.

**HEARING ON DENIAL OF APPLICATION REGARDING GEORGE ANNE HUME**

There was a Class 1 hearing held at 11:30am regarding George Anne Hume. This will be deliberated on in closed session later in today’s meeting.

### **APPROVAL OF PSYCHOMETRIC TESTING**

None.

### **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

None.

### **SCREENING PANEL REPORT**

Crystal Berg reported the screening panel met on June 9, 2004 and reviewed seven cases. There were two cases opened, three cases not opened, and two cases needed more information. The Section requested that the May screening panel held by teleconference to have the screening report be provided at the next Section meeting.

### **REPORT ON AD HOC COMMITTEE REGARDING GUIDELINES FOR FIRST-TIME APPLICANTS AND THOSE DENIED IN PAST FOR LCSW**

George Kamps reported to the Section on the Ad Hoc Committee meeting held on May 26 , 2004 regarding guidelines for first-time applicants and those denied in the past for LCSW. There will be a form developed for applicants by John Schweitzer, Jennifer Borup and Jan Neitzel. The form and information regarding the new guidelines will be posted on the DRL Website.

**MOTION:** Ada Williams-Parr moved, seconded by Jennifer Borup, that August 1, 2004 will be the date persons can apply and start the processing of applications for LCSW. Motion carried unanimously.

### **SPEAKING ENGAGEMENT REQUESTS**

None.

### **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

John Schweitzer, Legal Counsel, provided correspondence at today's meeting regarding a request for waiver of CE requirements regarding Linda Wuestenburg. The Section discussed and took the following action.

**MOTION:** Jennifer Borup moved, seconded by Mary Jo Walsh, to deny the request of Linda Wuestenburg to waive CE requirements and for John Schweitzer, Legal Counsel, to send a letter and refer her to the appropriate administrative code and communicate to her that it is possible from her description that some of her training in mediation may be appropriate for CE hours and to be prepared to submit supporting documentation. Motion carried unanimously.

## **INFORMATIONAL ITEMS**

Noted.

## **CONSULTING WITH LEGAL COUNSEL**

The Section consulted with John Schweitzer, Legal Counsel, through out the meeting and necessary.

## **VISITOR COMMENTS**

Noted.

## **CONVENE TO CLOSED SESSION**

**MOTION:** Ada Williams-Parr moved, seconded by Jennifer Borup, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Jennifer Borup-yes; George Kamps-yes, Crystal Berg-yes; Mary Jo Walsh-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 1:58 p.m.

## **RECONVENE INTO OPEN SESSION**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to reconvene into open Session. Motion carried unanimously.

Open Session reconvened at 3:28 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

### **IMPAIRED PROFESSIONALS PROCEDURE (IPP)**

None.

### **MONITORING**

None.

## **DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA**

None.

**PERSONAL APPEARANCES**

**DAVID SIMONSMEIERS**

**MOTION:** Jennifer Borup moved, seconded by Mary Jo Walsh , to allow David Simonsmeier to continue in the process of certification. Motion carried unanimously.

**HEARINGS**

**ALISA KELLY-MARTINA**

**\*\*\* Special notation: No hearing was held regarding Alisa Kelly-Martina. \*\*\*\***

**GEORGE ANNE HUME**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to deny the application of George Anne Hume. Motion carried unanimously.

**STIPULATIONS**

**PATRICIA J. SKIBINSKI, CSW**

**MOTION:** Ada Williams-Parr moved, seconded by Jennifer Borup, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Patricia J. Skibinski, CSW. Motion carried unanimously.

**JOHN D. GRIFFIN, LCSW**

**MOTION:** Ada Williams-Parr moved, seconded by Crystal Berg, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of John D. Griffin, LCSW. Motion carried unanimously.

**ADMINISTRATIVE WARNINGS**

None.

**DMS IV, QUESTIONS TO BE ADDED**

None.

**REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL**

None.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to close case 04 SOC 015 for no violation. Motion carried unanimously.

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to close case 04 SOC 016 for no violation. Motion carried unanimously.

**APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL**

**MOTION:** Jennifer Borup moved, seconded by Ada Williams Parr, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**SWTC**

BENDER, JILL-employment-approved  
BROWN, LENINE-course-approved  
BURCH, SARA-degree-denied  
DOWNER, OLINDA-course-approved  
DUGGER, LATRICIA-employment-approved  
GRIFF, MARY-internship-approved  
GRIESBACH, BRIANNA-employment-approved  
HANSON, HEATHER-internship-approved  
JODARSKI, DEBRA-employment-approved  
NILLES, SARAH-course  
OHNSTAD, SHEILA-degree-denied  
TRACI, REGIS-degree-denied  
ROBINSON, DIANN-internship-approved  
TOLLE, JESSICA-internship-approved  
TURNER, LISA-degree-approved  
TOOGOOD, WILLIAM-degree-approved  
UITTO, SARAH-employment-approved  
WILLIAMS, TERA-internship-approved  
VUE, JENNIFER-course-approved

**CLINICAL**

BRONECKI, ROBERTA-denied  
BURG, ALEXANDRA-denied

CALDERON HENES, MAHLEAH-more information  
DALEY, DARLENE-denied  
FLOOD, MARGARET-more information  
GABRIEL, ELIZABETH-denied  
HACK, JANNA-approved  
HAASE, GINA-denied  
HEFERNAN, AARON-denied  
HUHTALA, RHONDA-approved  
JACOBS, DANIELLE-approved  
JOHNSON, CHRISTOPHER-approved  
KOERBER, TIMOTHY-denied  
KELLY-MARTINA, ALISHA-approved  
KOWALSKI, LISA-denied  
LEWIS, MARSH-denied  
MARTIN, DENICE-denied  
MCDANIEL, DARCY-approved  
NICHOLS, RHONDA-approved  
OLEARY, TRISHA-approved  
SHOOK, NANCY-approved  
SPANAGEL, JILL-approved  
SAMPTON FOSSIE, SHEILA-approved  
SCHERBRING, JEANINE-approved  
STARMACH, CHERYL-denied  
THOMPSON, MARINA-approved  
WILSON, SHAWN-approved  
ZICCARELLI, GALE-approved

**MISCELLANEOUS REVIEW**

SIMONSMEIER, DAVID-approved  
HUME, GEORGE ANNE-denied

**OTHER SECTION BUSINESS**

None.

**ADJOURNMENT**

**MOTION:** Crystal Berg moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 3:34 p.m.